



CITY OF MORGAN HILL

**17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037
PARKS AND RECREATION COMMISSION**

**REGULAR MEETING
MINUTES**

JULY 15, 2003

MORGAN HILL CIVIC CENTER

Council Chambers
17555 Peak Ave.
Morgan Hill, CA 95037
408.779-7271

Chair

Vice-Chair

Commission Member

Commission Member

Commission Member

Commission Member

Commission Member

School Board Liaison

City Council Liaison

Mark Frederick

Daniel Kenney

Laura Hagiperos

Don Jensen

Marilyn Librers

Rick Page

Craig C. van Keulen

Amina Khemici

Hedy Chang

LIAISON

(BTAC)

(Parks/Public Arts)

(CPRS)

(Recreation)

(Endowment)

(Senior Advisory)

7:30 p.m.

CALL TO ORDER

ROLL CALL ATTENDANCE

Welcome to new Commissioner Don Jensen

Absent: Kenney, Hagiperos, Khemici, Chang

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Led by Don Jensen

PUBLIC COMMENTS

None

REPORTS

- A. PARKS REPORT** Deputy Director of Public Works Struve
*Challenge to deliver water due to perchlorate issues
- B. RECREATION & COMMUNITY SERVICES REPORT** Recreation Staff
Community & Cultural Center monthly reporting in progress
*Request a sign: Please don't use parking lot behind playhouse
and noted that large doors left open in playhouse
- C. California Park and Recreation Commissioners and Board Report** Commissioner Hagiperos
- D. SUB-COMMITTEE REPORT OF THE INDOOR RECREATION CENTER**
Commissioners van Keulen, Page and alternate Kenney
Commented that a great start except further details needed for skateboard park

BUSINESS

1. DOG PARK AREA REQUEST

Recommended Action: Receive community group report on dog park criteria for Commission review.

Letter from community member Zufall attached.

No report received from the community group.

Deputy Director PW's Mori Struve reported that there is no budgeted funds for this type of park but a first step for a committee would be to identify sites. There was discussion about possible locations including county park land. Chair Frederick suggested a letter be sent to the Santa Clara County Parks to inquire if they would be interested in a joint venture.

Morgan Hill Dog Park Supporters presented a memo titled "Dog Park Site Evaluation Criteria". The Commission made the following changes:

Size: 1. At least 1 acre or greater.

Site and Neighborhood: Omit #3 as environmental study may be required.

Basic Facility Needs: 3. Shared parking of 5-10 spaces not adequate. Will have to be determined by Planning Department.

Place Safety under Site and Neighborhood.

Design & Development: 1. add: Turf surface preferable.

The following Dog Park Supporters spoke in favor of the project: Melodyse Colbert, Gloria Zufall, Holly Mor, Kathryn Waggoner, and Janet Howaniec.

Deputy Director of PW's Struve will report progress to the Public Works Director and receive further direction regarding staff resources to allocate to this project. Commissioner Page reminded the Dog Park Supporters that this is a grass roots effort and that fundraising and campaigning the project will be required. He suggested that they review the master plan to assist in determining appropriate sites.

Motion made by Commissioner van Keulen, seconded by Commissioner Librers to receive the Dog Park Site Evaluation Criteria with the modifications as listed previously. Approved 5:0.

2. **RECOMMENDATION OF SENIOR ADVISORY COMMITTEE REGARDING CONSTRUCTION SCHEDULE OF THE INDOOR COMMUNITY RECREATION CENTER**

Recommended Action: Receive May 15, 2003 recommendation of the Senior Advisory Committee and defer to the Indoor Community Center sub-committee.

Staff Mori Struve reported that the sub-committee is working on pulling all of the concepts into one scheme and will meet again on July 23. Commissioner Page requested that the draft scheme be brought back to the Parks and Recreation Commission for input. Commissioners Page and van Keulen conveyed that they were not speaking for the entire Commission when they sat on the sub-committee and felt that all of the Commissioners needed an opportunity to provide input. It was determined that each Commissioner would contact a City Council member to express their concern with the process.

Commission received the comments and recommendation from the Senior Advisory Committee and approved their recommendation. Motion made by Commissioner van Keulen, seconded by Commissioner Page, approved 5:0. Staff will follow-up on the recommendations.

3. **REVIEW OF LIAISON ASSIGNMENTS**

Recommended Action: Assign liaison roles if desired.

The following assignments were approved:

Chair Frederick: BTAC
Vice-Chair Kenney: Parks
Commissioner Hagiperos: *Seniors—pending acceptance*
Commissioner Jensen: Arts/Downtown
Commissioner Librers: YAC/Endowment
Commissioner Page: Indoor Recreation Center
Commissioner van Keulen: Youth Sports/Indoor Recreation Center

4. **CONFIRM LOCATION AND TIME OF THE COMMISSION MEETING**

Recommended Action: Review starting time and location of the monthly meeting.

Motion made by Commissioner Jensen, seconded by Commissioner Librers that the regular meeting of the Parks and Recreation Commission start at 7:00 p.m. Approved 5:0.

5. **COMMISSION REPORTS ON A ROTATIONAL BASIS**

Recommended Action: Propose Commissioners provide a verbal report on a rotational basis at the monthly meeting.

Motion made by Commissioner van Keulen, seconded by Commissioner Jensen, and approved 5:0 to receive verbal reports on a rotational basis by the Commissioners. It was also requested that the sub-committees of YAC, Seniors, and BTAC report on a rotational basis. Staff will coordinate this.

6. **SENIOR ADVISORY COMMITTEE APPLICATIONS**

Recommended Action: Determine process for interviewing and selecting Senior Advisory Committee members.

Commissioner Librers and staff will interview candidates and make recommendations to the Commission at their August meeting for appointment.

7. APPROVAL OF MEETING MINUTES OF JUNE 17, 2003
Recommended Action: approve minutes as presented.

Motion made by Commissioner Page, seconded by Commissioner van Keulen, approved 3:0:2 to accept the minutes with the following correction: Request to add Ms. Wagner's name to community members representing the dog park issue on item number #1.

FUTURE COMMISSION ITEMS

PARKS, FACILITIES AND RECREATION PROGRAMING MASTER PLAN review of exceptions to the plan—defer to August (requested at June meeting)

Youth Scholarship Grants Request- in progress : Staff working with Commissioner Librers

Workplan development including Schedule joint workshops with committees - August

BMX/Skate Park Design and Fund-raising

Community Park Master Plan

Friends of PRC endowments – tabled

ANNOUNCEMENTS

REQUESTS FOR FUTURE ITEMS

Commissioner van Keulen requested to add: Sports Complex and integrating with local needs as a discussion item.

Commissioner van Keulen requested that an update on the Aquatics Center Project be included in reports.

Commissioner Jensen requested a Recreation & Community Services Organization Chart be provided.

ADJOURNMENT Regular Parks and Recreation Commission Meeting on August 19, 2003.

Motion to adjourn by Commissioner Page, seconded by Commissioner van Keulen, approved all.